

Mersey Park Primary School
Annual Governance Statement



Annual Governance Statement for the Governing Body of Mersey Park Primary School September 2017

Governance Arrangements

The Governing Body of Mersey Park Primary School is made up of 14 members. The members include 4 Parent Governors, 1 LA Governor, 2 Staff Governors (including the head teacher) and 7 co-opted governors.

The full Governing Body meets four times a year in September, November, March and June. Governors discuss current issues and the Head Teacher provides a report for these meetings. The report includes details of the work being undertaken in school with reference to; Leadership and Management; Teaching, Learning and Assessment; Personal Development, Behaviour and Welfare and Outcomes for children and Early Years. All members of the Senior Leadership Team also provide a floor report. There are opportunities throughout the meetings to ask questions, request further information and challenge decisions if appropriate. In the last school year we changed the format of our meetings to ensure all governors were involved in all aspects of school life. At the Full Governors meetings we discuss school curriculum, policy and procedures and the head teacher updates governors about actions in the School Development Plan. All governors are also invited to our termly Resources and Management meetings. These meetings include discussion about school finance, staffing and premises.

We also have committees that meet, if required, to consider pupil discipline and staffing matters.

Attendance of Governors

Governors have good attendance at meetings and we have not had to cancel any meetings because they were not 'quorate' (the number of governors needed to ensure that legal decisions can be made). Governors attendance is posted on our school website.

The work that we have done

Our Governors are proactive and will make suggestions and offer help to support the work of the school. All governors are linked to a subject or area. Last year most governors came to visit the school to find out more about their link area, observe teaching and go through policies. Following each visit the governors complete a form about the visit which is shared with the other governors. Examples of visits included Attendance monitoring, Safeguarding visit, Pupil Premium visit- tracking the progress of disadvantaged children, Early Years visit, Literacy visit- observation of Guided Reading and Literacy teaching, R.E monitoring visit. We also have governors represented on our Anti

Bullying Steering Group. Our Chair of Governors has attended School Council meetings.

The work of the Governors included the following:

- Agreeing various new policies/ updating policies
- Scrutiny of School Development Plan
- Reviewing SEND policy and practice
- Book Scrutiny alongside teachers
- Subject Leader file scrutiny alongside teachers
- Analysing data
- Overseeing new school developments e.g. Growth Mindset
- Understanding assessment using Target Tracker
- Scrutiny of SAT papers
- Budget analysis
- Budget setting
- Agreeing proposed spending
- Performance Appraisal
- Service Level Agreements
- Financial Procedures

Governors have also attended training outside school and with school staff on Inset days.

Future Plans

We hope to continue to work together to provide the best education for our pupils. Future projects include completing the refurbishment of our main school office including the creation of a new office for meetings with parents. With the increase in staffing we hope to teach children in smaller groups. Link governors will be invited into school to keep up to date with developments in all areas. Governors will be invited into school to look at children's work and attend school events.

How you can contact the Governing Body

We always welcome suggestions from parents. Please contact our Chair of Governors Mrs V.Maher via the school office. A full list of governors can be found on our website in the governors section.