



**Mersey Park Primary School  
SCHOOL VISIT RECORD**

<b>Name: Val Maher</b>	<b>Date and Time: 8th, 10th and 12<sup>th</sup> January 2018</b>
<b>Purpose of planned visit</b> To attend a series of Pupil Progress meetings in Years 2, 4 and 6.	
<b>Links with the School Development Plan (SDP)</b> See Priorities 1, 2, 3, 7 and 8	
<b>Governor observations and comments</b> <ul style="list-style-type: none"><li>• In attendance at each meeting were the class teachers and any support teachers with a key role, the Floor Leader, the SENDCo, the Deputy Head (Attendance) and Headteacher</li><li>• Data documents were made available which showed prior attainment groups and data for each subject showing where each child is at this point in the year and where they should be. Children at risk were highlighted and these became the subject of professional dialogue in order to decide if any additional interventions should be put in place. Changes to home circumstances, attendance details and any Special Needs were also noted</li><li>• Those children exceeding their expected level were also discussed and the reasons why they were doing so well explored.</li><li>• All staff were aware of which children had Pupil Premium funding as it is a main priority of the school to close the gap between PP and non PP. Results for each group were discussed.</li><li>• In each year group the more able pupils who should achieve above or significantly above expectations were discussed as the school is working hard to increase the number of children working at a higher level.</li><li>• It was noted that the Year One staff had done a great job with phonics teaching last Year and this was having a positive impact on Year 2 standards this year in Reading.</li><li>• All staff knew the children across the year group really well and were able to talk in depth about what individuals may need to improve further.</li><li>• The Year group's needs had been carefully analysed by Senior members of staff so that each cohort were given the appropriate level of support and funding to meet the needs of all pupils.</li><li>• Attendance data was available for each cohort and information regarding letters to parents and panel meetings.</li><li>• Special Needs information was available and the SENDCO was able to update members of staff and record any issues that should be followed up after the meeting.</li></ul>	
<b>Any key issues arising for the governing body</b> <p>Pupil Premium funding and how it is allocated was very evident throughout the meeting. Each Year group is carefully analysed so that appropriate levels of staffing are available. All staff are aware of the school's priorities and their role in ensuring targets are met or exceeded. Parents are kept well informed about their children's progress. Communication between teachers and senior leaders and the strong pastoral team is excellent ensuring no child 'slips through the net'.</p>	
<b>Action following governing body meeting</b>	
<b>Any additional comments</b> <p>To repeat this process next year but with different Year groups. Really interesting to see how the children benefit from the way the budget is allocated, strictly in line with the school's priorities in order to achieve the best possible results for the pupils.</p>	