



**Mersey Park Primary School
SCHOOL VISIT RECORD**

Name: Val Maher	Date and Time: 29th October 2018 2nd November 2018
Purpose of planned visit To attend Pupil Progress meetings as part of my role as Pupil Premium Link Governor	
Links with the School Development Plan (SDP) Objectives 1, 2, 3, 6,	
Governor observations and comments <p>Both meetings followed a similar format. In attendance were all teachers of the Year group, head, deputy and SEN lead. Data was scrutinised very thoroughly and concerns discussed in Reading Writing and Maths. Intervention groups checked in order to make sure the right children were receiving extra help. Misconceptions are noted and addressed in the afternoon of the same day by TAs so that they are ready to move forward the following day. Particular note made of any pupils moving from expected to below expected group or moving into above expected group. Pupils who were above expected in all 3 subjects noted. In Year 4 meeting KS1 results were used to check if any children had slipped into a lower group or moved to a higher one. Gaps between Pupil Premium and non Pupil Premium children carefully analysed and large gaps discussed and ways forward noted to narrow the gap. SENCO present to note any concerns and decide if another agency needs to become involved. Attendance and punctuality of every child recorded and any concerns raised and plans put in place to improve percentage of absence or lessen lateness. Parents issued with letters if percentage falls below threshold.</p>	
Any key issues arising for the governing body	
Action following governing body meeting	
Any additional comments <p>In both meetings I was impressed by the knowledge all teachers had of every child in the year group, not just in their class. The presence of the head who interrogates the data, the deputy who deals with attendance and the SENCO who deals with Special Needs means that the meeting has a 360° view of every pupil, ensures that no child 'slips through the net' and checks that they all receive the right amount of support in order to thrive. An excellent system.</p>	