



**Mersey Park Primary School
SCHOOL VISIT RECORD**

Name: Jan Lambeth

Date and Time: 28/6/23

Purpose of planned visit

Previously agreed with Rebecca Tootel DHT

To review the Attendance action plan and discuss the impact. The action plan was all completed bar one point which has moved to this year. Some new initiatives and points to celebrate:

- Whole school data **93.6% (NA 94%)** in line with that . Improvements in CLA and SEN Interesting to note 97% pre Covid which we are striving to return to.
- PA **18.2%** an improvement from last year and in line with NA

- This is a fabulous result this year in challenging times so well done to the whole school team.
- Relunched a new style of attendance card for pupils F2 to Y6 with attendance below 93%. 10 consecutive days are rewarded with a bonus reward. for a completed card. Cards sent home parents to highlight attendance progress. This group are also mentored by SLT and CTs 3 times a year with a target and actions
- All staff updated weekly on attendance and CTs and SLT phone home if any attendance issues.
- All children's interventions have been recorded including holidays
- Good attendance continues to be a key point in floor assemblies
- Introduction of potato head for class attendance over 97% which culminates in a potato party and own clothes day.
- Positive attendance board in every class – all names included but removed if absent. -100% attenders get a raffle prize
- Attendance league and display still maintained with most improved class vouchers being used as incentives. All attendance data monitored by SLT
- Punctuality – stamp on card for good attendance but highlights late comers. Congestion sometimes is a cause of lateness. We have been working with Safer St scheme with the hope of a possible one-way system for pick up and drop off. Speed bumps installed up to now.
- New punctuality card highlighting the number of missed learning minutes. Stickers to reward attending on time.
- Attendance questionnaire collected pupil voice and is included in Attendance Panel paperwork - Mini Ofsted team wrote to parents following this pupil voice
- Attendance on newsletter every month but will move to single focus next year
- Parent app - all communication now goes out on this including leave of absence and parents regularly are updated on how poor attendance impacts on progress and Wellbeing. Through Twitter, monthly newsletters website and parents' evenings
- Using the parent app all exciting curriculum is sent out for the forthcoming week so pupils are keen to attend.
- Any pupils with attendance/punctuality issues are given extra responsibilities that require them to arrive daily and on time
- Families have been supported to make changes to improve the physical and mental health of all members through the link for good attendance
- Children can now choose a staff buddy to support them if they have any above difficulties. These staff include SENCO, Home Liaison Officer, DSL, SLT, and ELSA who have worked with pupils, parents and families
- Messages have been sent to parents/carers at the beginning of a half term showing the number of sessions missed in the previous half term to encourage better attendance/punctuality.
- Attendance Panels have met half termly and parents have been invited if there were concerns resulting in action plans being set and reviewed half termly.
- A free breakfast club has been set up to help pupils with attendance/punctuality issues and currently has 20 regulars

- Any pupil with attendance of 97% and over have been sent a thank you card.
 - Parents receive a text to make them aware that their child had _ sessions off last term
- Good attendance is a whole school issue so a big well done to the team

Links with the School Development Plan (SDP)

This is a key action in SDP

Governor observations and comments

I was so impressed to see a very detailed action, embraced by the whole school team implemented so successfully due our tenacious Lead on Attendance

Very rigorous and robust monitoring showing an increase in standards of Attendance of key groups within school.

Well done, Bex

Any key issues arising for the governing body

Continuation of funding these teams

Action following governing body meeting

Record any action agreed by the governing body with regard to this visit.

Any additional comments

A pleasure , as always , to hear about even more new initiatives to improve Attendance.

If pupils don't attend regularly. they cannot make good progress and achieve their full potential.